

What Are the Specific Duties of The OCASI Board Members?

Duties of Board members: The Board of Directors is responsible for determining the goals and objectives of OCASI. Board members must be in a position to make a significant time commitment to OCASI:

- to attend Board Meetings (4-6 meetings per year) usually held in Toronto
- to sit on at least one committee and to participate actively in OCASI's public relations, fundraising, and government relations efforts
- to act as an OCASI spokesperson and active liaison with the media, government and community.

THE BOARD OF DIRECTORS

At its first meeting, the Board of Directors elects **an Executive Committee consisting of a President, three Vice-Presidents, a Secretary and a Treasurer**

REGIONAL DIRECTOR: What are the specific duties of a **Regional Director**?

In addition to the above, the duties of a regional director are to:

- actively communicate with member agencies in their region and solicit their input on issues of common concern
- identify regional needs in relation to OCASI program areas (e.g. Membership & Sectoral Development, Policy & Research, Public Education & Communications)
- ensure that all member agencies know that they have someone on the board of directors to represent their regional concerns
- ensure that regional concerns/issues are reported and discussed at Board meetings
- provide a voice to the OCASI membership in all regions

Becoming a Member

As a Member of OCASI your agency will have:

INPUT INTO OCASI POLICY DEVELOPMENT, PUBLIC EDUCATION & ADVOCACY ACTIVITIES

- Position papers on current issues that affect the sector.
- Government relations activities at all three levels of government.
- Sectoral representation at various meetings and delegations throughout the province.
- Media coverage and public relations activities.

ATTEND THE OCASI EXECUTIVE DIRECTOR'S FORUM AND ANNUAL GENERAL MEETING.

HAVE YOUR VOICE HEARD

- Nominate candidates to the OCASI Board of Directors and vote at the Annual General Meeting.
- Nominate candidates in your region and vote for Regional Directors.
- Join one of OCASI's committees or working groups.

TRAINING FOR IMMIGRANT SERVICE WORKERS

- Over 600 immigrant service workers are trained each year at the **Bi-Annual Professional Development Conferences** and other regional and provincial events.
- Access the Professional Education and Training Project (PET).

ASSESSMENT TOOL: Ocasí Organizational Standards Initiative - Orgwise

- The purpose of the project is to facilitate dialogue on organizational standards and develop capacity building tool for immigrant and refugee serving organizations in Ontario as we strive to be optimally responsive, innovative, effective, well respected and accountable to immigrants & refugees, staff, partners, and funders.

ACCESS TO YOUR COLLEAGUES

- Your agency profile will be listed in the OCASI Membership Directory, distributed throughout the province, and posted on the OCASI website.
- Receive first notices and invitations to OCASI educational and information sharing events.
- Your agency has been included in the OCASI Issues List (a discussion forum for members only).

ACCESS TO OCASI's PUBLICATIONS

- OCASI Newsletter
- OCASI Issue Updates.
- Settlement AtWork Online Newsletter